



FRC South Atlantic North Carolina Fatherhood Conference 2024 Vendor Application

Plans are moving forward to host the **11th Annual NC Fatherhood Conference on Saturday, June 15, 2024**. This year's conference will be held at **Wake Chapel Church, 3805 Tarheel Club Rd, Raleigh, NC 27604**. As in years past the NC Fatherhood Conference has attracted five-six hundred (500 - 600) people from across North Carolina to celebrate and focus on the value of fathers engaging with their children and their community. **Vendor spaces are \$150 with a first paid, first confirmed basis; so, reserve your space today with a check or money order made out to Family Resource Center, South Atlantic!!!**

\$150: *Includes lunch for one (1) Exhibitor only. Additional Exhibitors must pay full cost for lunch. (\$50.00 per lunch).*

Business/Organization Name: _____

Address: _____

Tel. Number: _____

Email: _____

Lead Vendor: _____

Secondary Vendor: _____

Describe Product/Service to be exhibited/sold:

(Exhibitor agrees that there will not be changes in product/service as described above without written permission from Family Resource Center South Atlantic)

Terms and Conditions of Vendor Space

Family Resource Center South Atlantic reserves the right to determine the eligibility of any company, product or service, and the right to prohibit any exhibition or product which, in the opinion of Family Resource Center South Atlantic, detracts from the character of the exhibition or any violation of the terms and conditions of exhibition. All materials distributed must be done so from within your assigned exhibit space.

1. Certified funds, such as a cashier's check or money order or credit card form must accompany all reservations for exhibit space. All payments must be made in advance (without exception) with this signed agreement. **The Exhibitor/Vendor fee is \$150.00 for a Not-for-Profit vendor table or a For-Profit vendor table space (8-foot table). Check payments should be made payable to Family Resource Center South Atlantic and must be mailed with a copy of this agreement to: Attention: Teneisha Towe, 1041 Washington Street, Raleigh, NC 27605 or you may use the Pay here button on the NC Fatherhood conference website (fees included).**
2. Solely, Family Resource Center South Atlantic will make all space assignments. **VENDORS MAY NOT REQUEST SPECIFIC BOOTH ASSIGNMENTS.** All exhibitor space must be maintained within the allotted exhibitor space. No exhibitor may distribute materials or solicit business from an area other than their designated exhibit space. You will be notified by mail, email, or telephone of confirmation of your space assignment, set-up time, and other stipulations. Exhibitors will be assigned exhibit space on first-come, first-serve basis as received by Family Resource Center. Family Resource Center South Atlantic reserves the right, in its sole discretion, to adjust the placement of exhibitor spaces.
3. Exhibitors are not permitted to sell food or drinks, i.e. soft drinks, fruit drinks, ice tea, water, etc.
4. Exhibitors are not permitted to display illicit merchandise, including sexual, drug related or profane materials, as determined by Family Resource Center South Atlantic. No exhibit may interfere with other exhibits by way of objectionable sounds, noise, odor or obstructive activities.
5. Exhibitors are not permitted to sell unlicensed materials.
6. Exhibitors are expected to always keep their exhibit space clean and attractive to present no unsightliness to any adjoining exhibitor. FRCSA will provide trash receptacles throughout the exhibition area, but exhibitors are responsible for their own trash.



7. All Vendor Pavilion exhibits must be assembled and ready for display at least 30 minutes prior to the doors opening, (NO EXCEPTIONS!) Failure to open and operate your exhibit at the hours scheduled will forfeit your right to your exhibit space. No refunds will be given. Move-in is scheduled from 7:00 am to 7:30 am on the date of the event. Exhibitors must check in between 7:00 am and 7:30 am.

8. Limitation of Liability: Exhibitor agrees to indemnify and hold harmless Family Resource Center South Atlantic and the venue/facility from all liability that might follow from any cause including accident or injury to invitees, guests, exhibitors, their agents or employees, including loss or damage to personal property.

9. No refund shall be made to any exhibitor who fails to occupy its assigned exhibit space by the time and date of the show opening. Further, Family Resource Center South Atlantic reserves the right to utilize such unoccupied space in any matter it deems appropriate.

10. Booths are sold on a first come, first served basis. If booths sell out and you have submitted your application, your booth information and payment will be sent back to you. All agreements and payments **are firm and non-refundable. The full fee must accompany this application to be accepted.**

Check/Money
Order \$150.00
Order \$50.00
BEFORE June 5,
2024

*Includes lunch for one (1) Exhibitor only.
Additional Exhibitors must pay full cost for
(\$50.00 per lunch)*

Signature: _____

Vendor Space is Limited—Submit Vendor Application Today